

Wayland Township Board Special Meeting Minutes
September 29, 2025

Due to the absence of Supervisor VanVolkinburg the Board Meeting was called to order by clerk Fryling at 6:30.

A motion was made by Stein and seconded by Kamyszek that Miner be the temporary chairperson to conduct this meeting. Motion passed unanimously.

The pledge of allegiance was led by Miner.

Roll-call Members present: Fryling, Kamyszek, Miner, Stein

Members absent: VanVolkinburg-with notice

Approval/revision of the Minutes for the September 2 Township Board meeting and the September 5 Township Board Special Meeting will be conducted during the October 6 Township Board Meeting.

There were no changes to the agenda for this meeting.

Audience (1st):

Kathy Sheldon-Rehmann Audit Presentation

Kathy presented the board with copies of the Wayland Township Financial Statement and an Independent Auditors' Communication with Those Charged with Governance - dated September 23, 2025

The audit did not disclose any information that would prevent her from issuing a clean opinion on the Townships finances.

The audit findings included:

A budget deficiency in FY24 for the fire protection account. The account should have been fully funded by the tax revenue, general fund distributions, other sources as appropriate.

The recycling tax is not an issue since it is a pass through account as long as the revenue generated does not exceed the actual cost incurred by the Township.

A budget adjustment resolution should be completed and approved by the Township Board anytime an account (GL) will have a negative balance.

In general discussion it was noted that Federal taxes should be paid monthly and State taxes quarterly. A pay date by the 14th was suggested to prevent late payments.

UNFINISHED BUSINESS - None.

NEW BUSINESS – A motion was made by Kamyszek to approve the audit for FY24 (April 1, 2024-March 31, 2025) from Rehmann. The motion was seconded by Stein.

Roll call vote: Fryling-yes, Kamyszek-yes, Miner-yes, Stein-yes MOTION PASSED

Communication – No comments

Audience – second round: none

Board Comments:

Miner noted his appreciation for all the work done by the board members to assist with the audit and keep the township operating with the loss of the township clerk.

Kamyszek thanked Kathy & Kayla from Rehmann for all their help and patience with the audit.

Motion to adjourn was made by Stein with support from Miner, approved and meeting adjourned at 7:31 p.m.

Robert Fryling, Clerk
Wayland Township