1. **Meeting called to order:** 6:30pm by Chairman Bob Fryling
2. **Roll Call:** Larry Brenner, Ron DeVries, Bob Fryling, Mark Chrusciel , Matt Miner, Deb Nardin, Jerry Ross and Township Planner Rebecca Harvey were all present
3. **Approval of minutes:** Motion to approve the minutes from 10/11/23 meeting by DeVries, 2nd by Brenner, All Aye, motion passed.
4. **Approval of agenda:** Motion to approve the agenda for 11/8/23 meeting by Chrusciel, 2nd by DeVries. All Aye, motion passed.
5. **Public Comment 1: None**
6. **Matters pertaining to the public: None**
7. **NEW BUSINESS: None**
8. **Old Business:**
	1. Application for special use permit from Clint Luttrell, owner of 85 131 st Ave, (parcel number 03-24-013-002-10), to construct a temporary accessory dwelling.
		1. Mr. Luttrell was not in attendance but had requested the Planning Commission discuss his application and provide feedback if possible.
			1. Commissioners discussed with Mr. Luttrell that they did not feel the temporary dwelling building he was proposing to build, would satisfy the requirements of the zoning ordinance. Specifically, because it was not a mobile or manufactured home as defined in the zoning ordinance.
			2. The Commissioners told Mr. Luttrell he had two options. He can ask for this motion to be tabled so he can present a temporary dwelling that will satisfy the zoning ordinance or he can go with what he has proposed and the it can be voted on tonight. Mr. Luttrell asked to be tabled until he can find a satisfactory temporary dwelling.
			3. Commissioner Chrusciel made a motion to table this request, support from Commissioner DeVries, All Aye. Motion carries.
9. **Public Comment 2:** Students from Mr. Beren’s Civic Class at Wayland Union High School were in attendance, and each introduced themselves.
10. **Business Section:** None
11. **Committee and Special Reports:** None
12. **Communications:** The two Planning Commissioner terms who are expiring at the end of 2023 are Jerry Ross and Mark Chrusciel. Chairman Fryling asked (on the behalf of Township Supervisor, Roger VanVolkinburg) if they would like to continue to serve on the Planning Commission. Ross was affirmative and Chrusciel said he would let VanVolkinburg know. Miner let everyone know meeting dates will continue to be on the 2nd Wednesday of the month for the upcoming 2024 calendar year. Miner gave an update from the recent Township Board Meeting.
13. **Adjournment:** A motion was made by Commissioner DeVries to adjourn with a 2nd by Commissioner Brenner. All aye. Meeting adjourned at 7:10 pm.