**WAYLAND TOWNSHIP PLANNING COMMISSION**

**MINUTES FOR MAY 10th, 2023 MEETING**

1. **Meeting called to order** at 6:30 pm by Chairman Bob Fryling
2. **Roll Call**: Matt Miner, Deb Nardin, Mark Chrusciel, Ron DeVries, Bob Fryling, Jerry Ross, Larry Brenner and Township Planner Rebecca Harvey
3. **Approval of minutes**: Motion to approve the minutes from 4-12-23 meeting by DeVries 2nd by Nardin, All Aye, motion passed.
4. **Approval of agenda** for 5-10-23 meeting, Motion to approve the agenda by Chrusciel, 2nd by Ross, All Aye, motion passed.
5. **New Business:**
	1. Discussion- Special Use Permit application for an RV Park, by T& M Partners at 1062 129th Ave, parcel # 30-024-019-030-00.
		1. Bob Goodheart (Project Engineer, Pathfinder Engineering) was present on behalf of the applicant. He went over the revised site plan and noted the changes.
		2. Becky Harvey, Township Planner gave her report on the revision noting the following items are missing from the revision.
			1. Trash container enclosure details
			2. 2. Pool area fencing
			3. 3. Required ‘greenbelt’ and front yard landscaping/plantings
			4. 4. Additional bathhouse/pool area parking
		3. Commissioners also expressed concerns on the following items
			1. Two-way traffic
			2. Lighting
			3. Fire Department review (Fryling will contact the FD)
			4. Overflow/ Additional Parking for guests
			5. Operation Plan
			6. Temporary RV parking area should be asphalt
			7. Engineering review on behalf of the township. (Miner will find one)
		4. Chrusciel made a motion to table the request until the applicant can make the requested revision and the other requested information can be obtained. Support from Miner. All Aye- Motion to table carries.
	2. Discussion- Special Use Permit Application for a private road by Ross Williams at 750 129th Ave, parcel # 03-024-021-017-00
		1. No new information was presented and the applicant was not in attendance.
		2. A motion to table the S.U.P. Request was made by Chrusciel, supported by Miner. Yes votes-Miner, Chrusciel, Fryling, Ross. No votes- DeVries, Brenner, Nardin. Motion to table carries.
6. **Old Business:**
	1. Planning Commission Bylaws and Procedures.
		1. After discussion, Commissioners voted to adopt a new version of bylaws and procedures. Motion made by Chrusciel with support from Brenner to adopt, All Aye. Motion carries.
7. **Business Section:** None
8. **Public Comment:** None
9. **Committee and Special reports:**  None
10. **Communications:** Miner gave a report from the Township Board meeting, Fryling said he had been contacted by the HOA for Gun Lake Estates in regards to their roads, and that all amendments to the Zoning Ordinance have been made online.
11. **Adjournment**: A motion was made by Commissioner Miner to adjourn with a 2nd by Chrusciel. All aye. Meeting adjourned at 8:26 pm.

***Matthew Miner, Secretary, Wayland Township Planning Commission.***